

Wednesday, June 27, 2018 @ 2:00pm

Location: South Lyon
335 South Warren
South Lyon, MI

MINUTES

2:00 PM

Call to Order

Mrs. Carcone called the meeting to order at 2:10 pm

Roll Call of the Board

Richard Everett, Green Oak Charter Township

Patty Carcone, Charter Township of Lyon

Robert Donohue, City of South Lyon

Also Present

Amy L. Allen, CPRP, SLARA Director

Approval of the Agenda

Motion to approve the agenda by Mr. Donohue.

Mrs. Carcone seconds the motion, motion passes

Approval of May 14, 2018 Meeting Minutes

Motion to approve the May 14, 2018 Meeting Minutes by Mr. Donohue.

Mrs. Carcone seconds the motion, motion passes

Approval of Bills 5/9/18 – 6/19/18

Motion to approve the bills by Mr. Donohue.

Mrs. Carcone seconds the motion, motion passes

Financial Report

- a. Comerica Checking Account (General Fund)
 - a. Balance \$268,863.89
- b. Flagstar Primary Checking Account (General Fund beg. 7/1/18), 0.6% Interest Rate
 - a. Balance \$200,223.05
- c. Flagstar Capital Improvements Fund, 1.25% Interest Rate
 - a. Balance - \$397,575.66
- d. Old National 12-month CD, 1.73% Interest Rate
 - a. Maturity Date 12/16/18
 - b. Balance \$253,393.48

Motion to approve the financial report as presented by Mrs. Carcone.

Mr. Donohue seconds the motion, motion passes

Correspondence

None

“Call to the Public”

None

I) Old Business

1. SLARA Office Updates

a. SLARA Staff Meeting Minutes

The May staff meeting was used to discuss details of the move.

b. SLARA Banking Update

Mrs. Allen shared that as of July 1st all checks will be written from the new primary checking account with Flagstar. As soon as all checks clear from Comerica that account will be closed.

c. SLARA Office Move – Update

Staff is officially in the new building. The first day of business was on June 18th. The staff is hoping to have an Open House late July or August and will plan to invite all municipalities and the Chamber along with the public.

2. Member Updates

Lyon Township – None at this time.

South Lyon – The closing date for the City Manager position is set for July 5th. The City is hoping to have the new manager begin the first of September. This person will help choose a new DPW and Water Director. This position may be split back into two positions as it was in the past. Six buildings are undergoing renovation downtown. Everything is coming together very well and buildings are looking good. The DDA is using historical photos for reference for the facades.

Green Oak – The police building should be open late September or early October. In the Fall of 2019 or Spring of 2020 there may also be a new Fire Department.

II) New Business

1. Consider Resolution #18-005, Resolution to accept and approve proposed SLARA Credit Card Policy and Procedures

Motion by Mr. Everett, second by Mr. Donohue

Resolution 18-005 to accept and approve proposed SLARA Credit Card Policy and Procedures

Roll Call Vote:	Ayes:	Mr. Everett, Mrs. Carcone, Mr. Donohue
	Nays:	None
	Absent:	None

MOTION APPROVED

2. Consider Resolution #18-006, Resolution to accept and approve Budget Amendments to the 2017-2018 FY SLARA Budget

Motion by Mr. Everett, second by Mr. Donohue

Resolution 18-006 to accept and approve Budget Amendments to the 2017-2018 FY SLARA Budget

Roll Call Vote:	Ayes:	Mr. Everett, Mrs. Carcone, Mr. Donohue
	Nays:	None
	Absent:	None

MOTION APPROVED

3. 2018-2019 FY SLARA Budget Public Hearing and Approval

Motion by Mrs. Carcone to open the 2018 – 2019 SLARA Budget Public Hearing at 3:06 pm.

Mr. Donohue seconds the motion, motion passes. Public hearing is open.

Mrs. Allen noted there were a few significant changes to the budget in regards to the new office location. Sports Revenue is expected to decrease due to the loss of the AAU/SLARA volleyball partnership. Items were added for staffing of the building for rentals and for rental income.

Mrs. Carcone discussed proposed staff wage adjustments. Mrs. Carcone requested an amended budget at the July meeting reflecting these adjusted wages.

Motion by Mrs. Carcone to close the 2018 – 2019 SLARA Budget Public Hearing at 3:28 pm.

Mr. Everett seconds the motion, motion passes. Public hearing is closed.

Motion by Mrs. Carcone to approve the 2018 – 2019 SLARA Budget as presented.

Mr. Donohue seconds the motion, motion passes.

4. SLARA 2018 – 2019 Board Meeting Schedule Approval

Motion by Mr. Donohue to approve the 2018-2019 Board Meeting Schedule as presented.

Mr. Everett seconds the motion, motion passes.

5. Election of the 2018-2019 SLARA Board of Directors

a. Current Board Positions

- i. Secretary – Patricia Carcone**
- ii. Treasurer – Lynne Ladner**
- iii. Chairperson – Mark St. Charles**

Motion by Mrs. Carcone to table this item until the next board meeting.

Mr. Donohue seconds this motion, motion passes.

6. SLARA Director Time Off

Mrs. Allen let the board know that she will be taking vacation time from Monday, July 2 until Monday, July 9th, 2018.

7. Board Member Comments

The board requested that Mrs. Allen share with the SLARA staff that the board is extremely happy with all their hard work and dedication to the SLARA during this move.

Adjournment at 3:36 pm

Next Meeting: Wednesday, July 25, 2018 @ 2:00pm

Location: SLARA Office
23333 Griswold, Suite 100
South Lyon, MI 48178

Chair Signature

Secretary Signature

Approval Date