

Wednesday, February 28, 2018 @ 2:00pm
Location: Lyon Township
58000 Grand River, Lyon Township

MINUTES

2:00 PM

Call to Order

Mr. St. Charles called the meeting to order at 2:04 pm

Roll Call of the Board

*Mark St. Charles, Green Oak Charter Township
Patty Carcone, Charter Township of Lyon
Robert Donahue, City of South Lyon*

Also Present

*Amy L. Allen, CPRP, SLARA Director
Matt Stanley, SLARA Sports Manager*

Approval of the Agenda

Motion to approve the agenda by Mrs. Carcone, second by Mr. St. Charles, motion passes

Approval of January 24, 2018 Meeting Minutes

Motion to approve the January 24, 2018 Meeting Minutes by Mrs. Carcone, second by Mr. St. Charles, motion passes

Approval of Bills 1/18/17 – 2/21/18

Motion to approve the bills by Mrs. Carcone, second by Mr. St. Charles, motion passes

Financial Report

- a. Comerica Checking Account (*General Fund*)
 - a. Balance \$438,145.76
- b. Flagstar Capital Improvements Fund, .8% Interest Rate
 - a. Balance - \$396,230.02
- c. Old National 12-month CD, 1.73% Interest Rate
 - a. Maturity Date 12/16/18
 - b. Balance \$253,393.48

Motion to approve the financial report as presented by Mrs. Carcone, second by Mr. St. Charles, motion passes

Correspondence

Mrs. Allen shared with the board some Facebook comments about Island Lake Kids Kamp.

“Call to the Public”

None

I) **Old Business**

1. SLARA Office Updates

a. SLARA Staff Meeting Minutes

Staff discussed new work permits for minors, talked about upcoming Daddy/Daughter Dance and also discussed some questions to ask other department in regards to their procedures for registration.

b. South Lyon Community Schools Facilities Committee Update

Mrs. Allen informed the board that these meetings have started up again. Next meeting takes place on March 13.

c. Daddy/Daughter Dance Update

Was sold out again this year even though we opened it up to 200 more couples. Will have a full wrap up at the next meeting but the event went well!

d. MRPA Conference Evaluation – Matt Stanley

Mr. Stanley presented the board with his evaluation of sessions attended. See attachment in packet.

2. Member Updates

Lyon Township – Chris Doozan has retired after serving over 30 years as the Township Planner.

South Lyon – The City Council is moving to implement a capital improvements plan going forward that will allow them to do more long term planning beginning with the 19/20 budget and plan. The downtown is busy with 5 buildings scheduled to be rehabbed.

Green Oak – Friday is the closing with HCMP for the property for the new police department. During the summer design work will begin for the new Fire Station. It is cheaper to build a new one than to rehab the current building. 1,000 new homes will be coming into Green Oak soon. Culver's turned in their site plan for the space in front of Costco. The Township will be holding meetings soon to discuss plans for the Large Item Pickup Event and Green Oak Days.

II) New Business

1. 23333 Griswold Property – Draft Lease Review

Mrs. Allen presented the board with a draft copy of the 23333 Griswold property lease. Edits had been made by her and the SLARA attorney.

Motion to approve the draft lease for 23333 Griswold Duncan Property and to direct the SLARA Director to send it back to the property owner immediately by Mrs. Carcone, second by Mr. Donahue, motion passes.

2. 23333 Griswold Property – Special Use Permit Application Status

Mrs. Allen made the board aware that she will be meeting with a representative from MatCats and working on applications for Special Land Use and Site Permit Reviews for Lyon Township for the Griswold Property and submitting in conjunction with MatCats. This will allow us to split the application fees and require only 1 review by the township for both organizations for the property.

3. City of South Lyon – Lease Requirements

Mrs. Allen reminded the board that the City of South Lyon lease calls for 120 day notice of the current lease for intentions to renew. The board directed Mrs. Allen to draft a letter to the City of South Lyon Council members letting them know the intention of SLARA is to vacate the 318 W. Lake Street property when the lease expires on June 30th. Once the letter

is approved by the board via email, it needs to be sent to South Lyon City Council and the Interim City Manager.

4. Board Member Comments

None at this time.

***Motion to adjourn by Mr. St. Charles, second by Mrs. Carcone, motion passes
Meeting Adjourned at 2:55 pm***

Next Meeting: Wednesday, March 28, 2018 @ 2:00pm

Location: City of South Lyon
335 South Warren, South Lyon

Chair Signature

Secretary Signature

Approval Date