

Wednesday, September 23, 2015
Lyon Township Offices
58000 Grand River Ave.
Lyon Township

MINUTES

2:00 PM

Call to Order

Mr. St. Charles called the meeting to order at 2:03 pm

Roll Call of the Board

*Mark St. Charles, Green Oak Charter Township
Patty Carcone, Charter Township of Lyon
Lynne Ladner, City of South Lyon*

Also Present

Amy L. Allen, SLARA Director

Approval of the Agenda

Mrs. Allen commented on an item that needed to be added to the agenda. Under Old Business, Item D added "Before & After School Programs"

Motion to approve the agenda as amended by Mrs. Carcone, second by Ms. Ladner, motion passes

Approval of August 26, 2015 Meeting Minutes

Motion to approve the minutes by Ms. Carcone, second by Ms. Ladner, motion passes

Approval of Bills – 8/19/15 thru 9/14/15

Motion to approve the bills by Mrs. Carcone, second by Ms. Ladner, motion passes

Financial Report

- a. General Fund Balance – \$471,420.45
- b. Community Center Committee Fund Balance – \$15,401.00
- c. Capital Improvements Fund Balance - \$245,634.46

Mrs. Allen mentioned that she contacted Flagstar Bank and found out there is a promotion going on for interest rates for savings accounts right now. The rate is .8%. Mrs. Allen will contact to find out when this promotion ends, confirm minimum balances and see what the base rate is after the promotion ends. She will have a recommendation for the October board meeting on where to put Capital Funds rollover monies from the last fiscal year.

Mrs. Allen also told the board that the account for the Community Center Committee has been closed. She took the total left in the account and divided it

by three and distributed these checks to the communities to refund a portion of their initial investments for the committee.

Correspondence

None at this time

“Call to the Public”

No public present

I) Old Business

1. SLARA Office Updates/Upcoming Events

- a. **Mother/Son Bowling – Friday, Oct. 16th**
- b. **Father/Son Sports Night Out – Friday, Oct. 23rd**
- c. **Candy Cane Hunt – Saturday, December 5th**
- d. ***Before & After School Programs –***

Mrs. Allen shared with the board that Mrs. Hill has been working hard to initiate more before and after school programs within the South Lyon Schools. Last year in total we were utilizing 3 of the 7 elementary schools for these programs with approximately 49 children enrolled. This year we are utilizing 6 of the 7 elementary schools and have over 90 students enrolled with more coming this fall!

These programs take a lot of communication and organization and Mrs. Hill has been doing a phenomenal job of running these programs. We received an email from a parent commenting on how well communication was for these programs!

2. SLARA Board Member Alternates Appointees

Mrs. Carcone confirmed that John Hicks is the designated alternate for the SLARA Board from Lyon Township. Ms. Ladner is waiting for the City of South Lyon to hire a new Community and Economic Development Director before she appoints a designated alternate for the SLARA Board. This new position should be hired by the next board meeting.

3. Member Updates

South Lyon – Pumpkinfest is taking place this weekend! There will be a beer tent, parade, family activities and lots more. Be sure to stop out.

Lyon Township – Griswold is officially open again after construction.

Green Oak – Green Oak Days went very well and was well attended. Next year they may be expanding and adding events like a chili cookoff. They would like SLARA to attend in the future!

II) New Business

1. Bookkeeping and Accounting Services Proposals

Three people submitted proposals for consideration of the position. The board looked over all the proposals. Two were chosen to interview for the position. Mr. St.

Charles will be contacting them to set up interviews tentatively scheduled for October 9th. He will communicate with the rest of the board once the interviews are confirmed.

2. Island Lake Kids Kamp Evaluation

Mrs. Allen shared with the board results of an online survey that was sent to all Kids Kamp parents from Summer 2016. Overall there was great feedback. Parents were happy with the program, pricing and staff. There were comments on ways to improve the program that were discussed with the board. Mrs. Allen will do her best to address these concerns moving forward for camp!

3. Island Lake Recreation Area – Purchase of Recreation Items

Mrs. Allen shared with the board the need for more recreation items needed at Island Lake. She would like to help Island Lake Park by purchasing some items that could be installed at the Kent Lake building and be utilized by the camp each summer. The board approved Mrs. Allen to purchase 2 Funnel Ball systems and a Dry Erase Board to install in the Kent Lake Building.

Motion by Mr. St. Charles to approve the purchase of up to two (2) Funnel Ball Systems and one (1) 48” x 96” sized Dry Erase Board for installation at Island Lake Park at the Kent Lake Building location. 2nd by Mrs. Carcone, motion passes.

The board also requested that Mrs. Allen inquire with Island Lake Park about creating a usage agreement to ensure that the Kent Lake Building is available for us to use in the future.

4. Recommended Contributions for 2016-2017 SLARA Fiscal Year/Registration Report

Mrs. Allen shared with the board reports showing the participation numbers from Fall 2014 – Spring/Summer 2015. The SLARA numbers dropped minimally. She also shared with the board projected contribution amounts for the 2016-2017 fiscal year. Once again the total contribution amount has been decreased by 5% from the previous year.

Adjournment at 3:02 pm

Next Meeting: Wednesday, October 28, 2015 @ 2:00pm

Location: Green Oak Township Offices
10001 Silver Lake Road
Brighton, MI

Chair Signature

Secretary Signature

Approval Date