

Wednesday, February 22, 2017 @ 2:00pm

Location: Green Oak Township
10001 Silver Lake Road
Brighton

MINUTES

2:00 PM

Call to Order

Mrs. Carcone called the meeting to order at 2:08 pm

Roll Call of the Board

Mark St. Charles, Green Oak Charter Township – Not Present

Patty Carcone, Charter Township of Lyon

Lynne Ladner, City of South Lyon – Not Present

Also Present

Amy L. Allen, CPRP, SLARA Director

Richard Everett, Green Oak Township Alternate Representative

Approval of the Agenda

Mrs. Allen asked to table New Business Item #1 – Daddy/Daughter Dance Wrap Up until the March meeting.

Motion to approve as amended by Mrs. Carcone, second by Mr. Everett, motion passes

Approval of January 25, 2017 Meeting Minutes

Motion to approve the minutes by Mrs. Carcone, second by Mr. Everett, motion passes

Approval of Bills – 1/17/17 – 2/14/17

Motion to approve the bills by Mrs. Carcone, second by Mr. Everett, motion passes

Financial Report

- a. Comerica Checking Account (*General Fund*)
 - a. Balance \$335,387.11
- b. Flagstar Capital Improvements Fund, .45% Interest Rate
 - a. Balance - \$247,095.17
- c. Flagstar 12 month CD, .95% Interest Rate
 - a. Maturity Date 11/3/17
 - b. Balance \$146,183.68
- d. Old National 12 month CD, 1.05% Interest Rate
 - a. Maturity Date 12/16/17
 - b. Balance \$250,750.53

Correspondence

None

“Call to the Public”

None

I) Old Business**1. SLARA Office Updates****a. SLARA Staff Meeting Minutes**

Mrs. Allen shared with the board that the SLARA staff had a good discussion about what tasks could be done to market the SLARA to the community if we had a staff specifically in charge of Marketing and Special Events. Lots of good ideas were shared.

b. Livingston County Therapeutic Recreation Group

Mrs. Allen informed the board that she has been working with Heavner Canoe Rental, the Michigan DNR, SELCRA, Huron Valley Recreation & Community Education and Leaps & Bounds Therapy Services to offer Therapeutic Recreation programs to kids in the Livingston Area. All groups agreed that they haven't had enough participation in adaptive programs in the past to keep a solid program running. Groups also discussed that they don't have the budget to allow for a specialized staff member to be hired to deal specifically with adaptive programming. The idea is to get all these groups together to pool resources and offer some of these programs at low costs or free to participants. The hope is to create a program that spreads thru word of mouth and programs will be offered throughout the Livingston area thru all of our departments.

The first program is scheduled for June 10th at Brighton Recreation Area. A flyer for the event was distributed to board members.

2. Member Updates

Lyon Township – The new supervisor is really jumping in and dealing with any and all issues brought his way. The Parks and Recreation Committee is talking about possibly bringing back Movies in the Park and looking to do some updates to township paths and trails.

Green Oak – SELCRA is going to be doing a presentation to the Historical Society to offer to manage the old township hall building and handle all rentals. This will help more people become aware of the building to rent that has been getting lots of updates.

II) New Business**1. Daddy/Daughter Dance Wrap Up – requested by Mrs. Hill**

Item has been tabled until the March meeting

2. MRPA Conference Wrap Up

Mrs. Allen shared evaluations from herself and Mr. Hines from training sessions that they attended at the MRPA Conference earlier in the month. Lots of good ideas were discussed and many of them were brought back and shared with the staff. A big focus of the conference was marketing this year.

3. MFM Contract Extensions Approval

Mrs. Allen shared with the board copies of the contract extension for computer hardware leasing and support. These new contracts will extend the previous 3 year contract 1 additional year. At this time Mrs. Allen does not see any reason to do a completely new contract and upgrade hardware.

Motion by Mrs. Carcone to approve both the Support and Hardware 12 month contract extensions as presented by MFM Network Solutions and direct SLARA Board Chairperson to sign contracts. 2nd by Mr. Everett. Motion passes.

4. South Lyon Facility Usage Fees Contract Update

Mrs. Allen shared with the board an updated contract from the schools for facility usage fees. Mr. Graham requested that the cancellation notice be updated so that it is not every two years, but instead annual. He also mentioned that the school is putting together a committee to look at facility fees so some changes might be coming up in the next few years. He said that he would include Mrs. Allen in the committee to give feedback and propose ideas.

Motion by Mrs. Carcone to approve the South Lyon Facility Usage Fees Contract as presented and direct the SLARA Board Chairperson to sign the updated contract. 2nd by Mr. Everett. Motion passes.

Adjournment at 2:49 pm

Next Meeting: Wednesday, March 22, 2017 @ 2:00pm

Location: City of South Lyon

335 South Warren

South Lyon, MI 48178

Chair Signature

Secretary Signature

Approval Date