

Wednesday, August 23, 2017 @ 2:00pm

Location: South Lyon City Hall  
355 South Warren, South Lyon

## MINUTES

2:00 PM

### Call to Order

*Mr. St. Charles called the meeting to order at 2:00 pm*

### Roll Call of the Board

*Mark St. Charles, Green Oak Charter Township*

*Patty Carcone, Charter Township of Lyon - ABSENT*

*Lynne Ladner, City of South Lyon – ABSENT*

### Also Present

*Amy L. Allen, CPRP, SLARA Director*

*John Hicks, Lyon Township Trustee, SLARA Designated Alternate Board Member*

*Andrew Haapla, Park Manager, Island Lake State Recreation Area*

*Fred Hanert, Friends of Island Lake Board Member*

*Cheryl Chidester, Friends of Island Lake Membership Chair*

*Jack Chidester, Friends of Island Lake Member*

*Scott Smith, Friends of Island Lake Board Member*

### Approval of the Agenda

*Motion to approve the agenda by Mr. Hicks, second by Mr. St. Charles, motion passes*

### Approval of July 26, 2017 Meeting Minutes

*Motion to approve the minutes by Mr. St. Charles, second by Mr. Hicks, motion passes*

### Approval of Bills – 7/14/17 – 8/13/17

*Motion to approve the bills by Mr. St. Charles, second by Mr. Hicks, motion passes*

### Financial Report

- a. Comerica Checking Account (*General Fund*)
  - a. Balance \$332,707.12
- b. Flagstar Capital Improvements Fund, .45% Interest Rate
  - a. Balance - \$247,687.78
- c. Flagstar 12 month CD, .95% Interest Rate
  - a. Maturity Date 11/3/17
  - b. Balance \$146,183.68
- d. Old National 12 month CD, 1.05% Interest Rate
  - a. Maturity Date 12/16/17
  - b. Balance \$250,750.53

### Correspondence

*None at this time*

### “Call to the Public”

*No comments*

**I) Old Business****1. Island Lake Playground Update**

*Mr. Haapla informed the board that the playground build is moving ahead. There have been 2 build dates set, September 6<sup>th</sup> is the first build and they are looking for mechanically inclined volunteers to help that day beginning at 8 am. The second build date is Thursday, September 7<sup>th</sup>. They are hoping to get around 35 volunteers that day. Everyone is invited out. Mrs. Allen will share the volunteer recruitment flyer on the SLARA Facebook page.*

*The tentative ribbon cutting ceremony will be on September 22<sup>nd</sup>. Mr. Haapla will keep us informed when this date is confirmed. They would like representation from the SLARA to attend. Mr. Haapla also shared with the board a rendering of the proposed playground.*

**2. SLARA Office Updates****a. SLARA Staff Meeting Minutes**

*Mrs. Allen shared with the board items that were discussed at the SLARA staff meeting earlier in the day. The SLARA will be hosting a table at the Center for Active Adults Harvestfest Meet & Greet event on October 19<sup>th</sup>. Staff talked about creating more programs for the month of August moving forward as there is a real need in the community. The staff is also brainstorming off site locations that can host events during the school breaks.*

*Mrs. Allen also shared that the entire SLARA staff is excited about the Island Lake Playground Build and Mrs. Allen inquired if the SLARA office could close down on September 7<sup>th</sup> so that the staff can take part in the build.*

***Motion by Mr. St. Charles to allow the SLARA office to close on Thursday, September 7<sup>th</sup> so that the staff can participate in the Island Lake State Recreation Area Playground Build, second by Mr. Hicks, motion passes.***

**3. Member Updates**

***Lyon Township** – There are a few new restaurants coming to Lyon Township including a Wrap Restaurant, a Novellas Pizza and Tim Hortons is under construction. Bob Martin has been hired as the new DPW Director in Lyon Township. On September 30<sup>th</sup> there will be a Motorcycle Ride and Color Run benefiting the Alliance of Coalitions for Healthy Communities prevention and educational programs developed to raise awareness of the dangers of abusing prescription drugs and the 52-1 District Court Veterans, Sobriety and Drug Treatment Court. The water system is getting started but still waiting on final DEQ approval.*

***Green Oak** – The township is gearing up for Green Oak Days on September 16<sup>th</sup>. There will be 10-11 restaurants taking part in a “Taste of Green Oak”. There will be bounce houses and Wildwind Equestrian will have horses on site. SLARA and the Center for Active Adults will also have tables. There were also be a shuttle bus to allow for better access for everyone. Timberview Development has had preliminary PUD approval. The Township is planning to get traffic studies done for various intersections in the area soon.*

**II) New Business****1. Lyon Today Advertising Opportunity**

*Mrs. Allen shared information with the board from the new publication, Lyon Today. The SLARA was approached about advertising in the publication but currently does not have a budget line item for advertising. Mrs. Allen shared that the mailing dates are very close to the SLARA brochure mailing dates. She feels that this may just double up our marketing and does not make quite the same impact as it would if it was mailed at a different date. She felt it could be good for special events moving forward. The board advised her to keep up to date with the publication and at the next budgeting session we can discuss the feasibility of adding advertising dollars into the SLARA budget.*

**2. Youth Sports League Team Request Policy**

*Mr. Stanley presented the board with a copy of the proposed Sports League Team Request Policy that he has been working on. This policy will finally help the office streamline requests for youth leagues. This system ensures responsibility for requests lies strictly with parents. Some of the highlights include that requests can only be made for transportation and scheduling purposes, requests cannot be made for specific coaches and each player can only request to be paired with one other player. The board was impressed with this new policy and hopes it does help with making teams more fair.*

***Motion to approve the Youth Sports League Team Request Policy as presented by Mr. St. Charles, second by Mr. Hicks, motion passes.***

**3. Board Member Comments**

*None at this time.*

***Motion to adjourn by Mr. Hicks, second by Mr. St. Charles, motion passes***

***Meeting Adjourned at 3:10 pm***

Next Meeting: Wednesday, October 25, 2017 @ 2:00pm

Location: Green Oak Township Offices  
10001 Silver Lake Road, Brighton

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Chair Signature

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Secretary Signature

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Approval Date