

Wednesday, January 27, 2016
City of South Lyon
355 South Warren
South Lyon, MI 48178

MINUTES

2:00 PM

Call to Order

Mr. St. Charles called the meeting to order at 2:07 pm

Roll Call of the Board

*Mark St. Charles, Green Oak Charter Township
Patty Carcone, Charter Township of Lyon
Lynne Ladner, City of South Lyon*

Also Present

Amy L. Allen, CPRP, SLARA Director

Approval of the Agenda

Motion to approve the agenda by Mrs. Carcone, second by Ms. Ladner, motion passes

Approval of October 28, 2015 Meeting Minutes

Motion to approve the minutes of the October 28, 2015 meeting by Mrs. Carcone, second by Ms. Ladner, motion passes

Approval of October 28, 2015 Meeting Minutes

Motion to approve the minutes of the December 1, 2015 meeting by Mrs. Carcone, second by Ms. Ladner, motion passes

Approval of Bills – 11/20/15 – 1/19/16

Motion to approve the bills by Ms. Ladner, second by Mrs. Carcone, motion passes

Financial Report

- a. Comerica General Fund Balance – \$422,568.38
- b. Flagstar Capital Improvements Fund Balance - \$ 245,891.96
- c. Flagstar 12 month CD Balance - \$145,151.85

Motion to approve the financial report by Ms. Ladner, second by Mrs. Carcone, motion passes

Correspondence

Not at this time

“Call to the Public”

No comments

I) Old Business**1. SLARA Office Updates****a. Candy Cane Hunt – Saturday, December 5th Wrap Up**

Mrs. Allen shared with the board photos from the event and a wrap up report submitted by Mrs. Hill.

b. SLARA Staff Meeting Minutes

Mrs. Allen shared with the board a copy of the SLARA Staff Meeting Minutes and went over in detail what was discussed.

c. Youth Basketball Updates

Mrs. Allen shared with the board a basketball report that she and Mr. Hines put together. This report compared registration numbers for the past three years and also addressed improvements that have been made to the program based on feedback.

d. Daddy/Daughter Dance – Friday, February 5th

Mrs. Allen gave all the board members a copy of the event flyer. Right now registration is at about 300. We expect closer to 400 in total to register. This year we eliminated the option of purchasing a corsage and just increased the registration cost to include the corsage so that every girl receives one.

e. MRPA Conference – Feb. 16th – 19th

Mrs. Allen reminded the board that some of the SLARA staff will be gone next month attending the MRPA Conference in Traverse City. Mr. Hines will be attending Tuesday thru Thursday and Mrs. Allen and Mrs. Fitzpatrick will be attending Tuesday thru Friday. The board requested that she send a reminder email out to the board before she leaves.

2. City of South Lyon Lease Agreement Update

Mr. St. Charles shared with the board that he has communicated with the City Attorney for South Lyon that the changes the City has made to the lease agreement are unacceptable to the SLARA. Mr. St. Charles will be putting together a memo on behalf of the SLARA Board for the South Lyon City Council stating that we would like to exercise our option (per the current lease) to renew the current lease for a term of 2 years. If this is not acceptable to the City then the SLARA will begin investigating other options for leasing office space.

3. Member Updates

South Lyon – Ms. Ladner informed the board that the City Council approved a request by the Parks and Recreation Commission for funds to update the development plan for Volunteer Park. They are setting up a subcommittee with members of stakeholder groups in the community to create a new plan that includes phases of development. This new plan will be a City-led initiative.

Ms. Ladner also shared with the board that some monies that had been previously donated to the City have been earmarked to put in an ice rink on a city owned lot next winter. Any leftover funds would be used to add accessible playground equipment at McHattie Park. If anything was left over from that it would be used to possibly help fund the installation of a dog park in the City.

Lyon Township – Mrs. Carcone alerted the board that the Lyon Township Library will be going for a mileage on the ballot later this year for the construction of a new library building. Elections are also coming up for many Lyon Township officials.

Green Oak – Mr. St. Charles gave an update about SELCRA. The City of Brighton and Genoa Township have both given their notification that at the end of the fiscal year they will be withdrawing from SELCRA. Green Oak Township and Brighton Township will remain members. This will mean their contributions may more than double, but both communities feel strongly that there is a need for these recreation programs. Currently they are working to update a Joint Users Agreement with the Brighton Schools and they are also investigating possible partnerships with the Legacy Center. In order to keep programs from being dropped it is going to require some out of the box thinking.

II) New Business

1. Drivers Education Bids

Mrs. Allen shared with the board that there has been a notice on the SLARA website for the past few months that the SLARA will be accepting Drivers Education program bids from January 1 – 31st for the 2016-2017 fiscal year. As of today the only company to submit was All Star Driving. They are the only company that has submitted a bid in the past 3 years.

Mr. St. Charles made a motion pending failure to receive any additional bids by the posted deadline (January 31, 2016) that we approve the bid contract with All Star Driving. If additional bids are received then the matter will be re-addressed at the February SLARA Board Meeting and nothing will be approved until that time. 2nd by Mrs. Carcone. Motion passes.

Adjournment at 3:35 pm

Next Meeting: Wednesday, February 24, 2016 @ 2:00pm

Location: Lyon Township Offices
58000 Grand River Avenue
Lyon Township

Chair Signature

Secretary Signature

Approval Date