

**Friday, January 18th 2013**  
South Lyon City Offices  
335 S. Warren, South Lyon at 2:00 pm

## MINUTES

2:00 PM

### **Call to Order**

*Patty called the meeting to order at 2:09 pm*

### **Roll Call of the Board**

*Mark St. Charles, Green Oak Charter Township*

*David Murphy, City of South Lyon*

*Patty Carcone, Charter Township of Lyon*

### **Also Present**

*Amy L. Allen, SLARA Director*

### **Approval of the Agenda**

*Motion to approve by Mr. St. Charles, 2<sup>nd</sup> by Mr. Murphy, motion passes*

### **Approval of December 11th, 2012 Meeting Minutes**

*Motion to approve by Mr. Murphy, 2<sup>nd</sup> by Mr. St. Charles, motion passes*

### **Approval of Bills – 12/6/12 thru 1/16/13**

*Motion to approve by Mr. Murphy, 2<sup>nd</sup> by Mr. St. Charles, motion passes*

### **Correspondence**

*NONE*

### **“Call to the Public”**

*No comments from the public*

I)

### **Old Business**

#### **a. MRPA Conference**

*Mrs. Allen made the board aware that she will be attending the MRPA Conference in Lansing on the next scheduled board meeting date. There was a decision to move the February meeting to Thursday, February 21<sup>st</sup> so that Mrs. Allen can attend. She will be sending the board notices to post about the change. She will also be posting the change at the SLARA office, online at the facebook page and on twitter.*

#### **b. Community Center Committee Update**

*The board asked Mrs. Allen to contact John Pfeffer to find out how to go about setting up a financial account for the Community Center Committee.*

*This committee is meeting monthly and will be reporting to the SLARA Board. All bills for the committee will be approved by the SLARA Board and submitted to Mrs. Allen for payment processing (after approval). The committee is currently working on bylaws.*

*The board also asked Mrs. Allen to put together invoices for all 3 municipalities for an initial contribution to this committee of \$10,000 per community.*

## **II) New Business**

### **a. Aquatics Supervisor**

*Mrs. Allen submitted a pay raise request for the Aquatics Supervisor, Katy Fitzpatrick. She presented the board with copies of financials for the Aquatics area showing an increase in revenue for the past 2 years and a decrease in expenses. She also shared with the Board the annual evaluation for Mrs. Fitzpatrick.*

***Mr. St. Charles made a motion to adjust Mrs. Fitzpatrick's salary from \$15.02 to \$16.02 per hour to take effect the first payroll of February 2013. Motion was seconded by Mr. Murphy. Motion passed.***

### **b. SLARA Office Updates**

*SLARA will not be hosting RECFest this summer due to a carnival planned for Lyon Township the same date (July 20<sup>th</sup>) that would compete with the event. The SLARA staff has decided to plan an "End of the School Year" bash next summer at McHattie park to take it's place.*

*Mrs. Allen made initial contact with Salem Township Supervisor, Mr. Whittaker about the possibility of Salem joining SLARA. She has sent them a power point presentation outlining the fees charged to municipalities to be a member of SLARA. Mr. Whittaker said that he would share this information with the rest of the township board. We are waiting to hear back.*

*Mrs. Allen attended the January 2013 South Lyon Parks and Recreation Commission meeting. The meeting went very well and members were very happy to see SLARA in attendance. Moving forward they will add an agenda item solely for SLARA updates. This is a great thing for SLARA to get involved with so that we can share ideas about recreation in the community, help advertise our events and find out what they are up to in the area. Mrs. Allen will also be attending the Lyon Township Parks and Recreation meeting this month. Mrs. Allen will try to attend Green Oak Township meetings also to keep that community updated on SLARA events!*

*SLARA is currently working on an agreement with the South Lyon Public Schools to take over all community pool bookings and reservations. Mrs. Allen will keep the board updated. She is also working with the schools to create a rental contract covering liability issues with all the spaces SLARA is currently using at the schools for programs.*

**c. Member Comments**

*Mrs. Carcone mentioned that she is working in Lyon Township to set up a permanent Safety Town structure for future usage.*

***Adjournment at 2:55 pm***

Next Meeting: Thursday, February 21st @ 2:00pm  
Lyon Township Offices  
58000 Grand River Ave

---

Chair Signature

---

Secretary Signature

---

Approval Date