

Wednesday, July 24th, 2013  
Green Oak Township Offices  
10001 Silver Lake Road, Brighton  
2:00 pm

MINUTES

**Call to Order**

*Ms. Carcone called the meeting to order at 2:03 pm*

**Roll Call of the Board**

*Mark St. Charles, Green Oak Charter Township  
David Murphy, City of South Lyon  
Patty Carcone, Charter Township of Lyon*

**Also Present**

*Amy L. Allen, SLARA Director  
Ron Morelli – Community Center Oversight Committee Member*

**Approval of the Agenda**

*Motion by Mr. St. Charles to amend the agenda to include Item I under Old Business, add Item B – Concept Design Company Decision. 2<sup>nd</sup> by Mr. Murphy, motion passes*

*Motion to approve by Mr. Murphy, 2<sup>nd</sup> by Mr. St. Charles, motion passes*

**Approval of June 26th, 2013 Meeting Minutes**

*Motion to approve by Mr. St. Charles, 2<sup>nd</sup> by Ms. Carcone, motion passes*

**Approval of Bills – 6/21/13 thru 7/17/13**

*Motion to approve by Mr. St. Charles, 2<sup>nd</sup> by Mr. Murphy, motion passes*

**Correspondence**

*None*

**“Call to the Public”**

*No comments from the public*

- I) **Old Business**
1. **Community Center Committee**
    - a. **Concept Design Firm Interviews**
      - i. TMP at 2:15 pm
      - ii. Neumann Smith at 3:00 pm
    - b. **Concept Design Firm Decision**

*Motion by Mr. St. Charles to contract with Neumann Smith for Community Center Concept Design based on their proposal dated June 17<sup>th</sup>, 2013. 2<sup>nd</sup> by Mr. Murphy, motion passes.*

**2. SLARA Office Updates**

- a. Sign 12 month extension contract with CSI for computer equipment  
*Mrs. Allen realized that the contract has a misprint in it. It states that payments are monthly instead of quarterly. She will ask for a new contract to be sent from CSI stating that the quarterly payment will now be shown as \$844 (down from \$1260 last fiscal year).*

*Motion by Mr. St. Charles to approve the contract extension with CSI when updated with the correct information. 2<sup>nd</sup> by Mr. Murphy. Motion passes.*

**3. Member Updates**

*No member updates at this time.*

**II) New Business**

**1. Election of 2013-2014 SLARA Board of Directors**

*Mr. St. Charles stated that he would be willing to serve as Chair of the Board for this fiscal year. Mr. Murphy was recommended as Secretary and Ms. Carcone was recommended as Treasurer. 2<sup>nd</sup> by Mr. Murphy. Motion passes.*

*Board Members for 2013-2014 are as follows:*

*Patty Carcone – Treasurer*

*David Murphy – Secretary*

*Mark St. Charles – Chair*

**2. Community Contribution Invoices**

*Mrs. Allen submitted contribution invoices to Mr. St. Charles for Green Oak and Mr. Murphy for South Lyon. Ms. Carcone will receive an invoice in January for Lyon Township.*

**3. 2013-2014 Budget Items**

*All items bellowed were motioned to table until the August meeting by Mr. St. Charles. 2<sup>nd</sup> by Mr. Murphy. Motion passes.*

- a. Enrichment Coordinator – Salary  
b. Book Keeper – Salary  
c. Director – Salary  
d. NRPA Congress – 15% discount (\$53 off \$349 cost) if registered in July

***Adjournment at 4:39 pm***

Next Meeting: Wednesday, August 28<sup>th</sup> @ 2:00pm

Location: City of South Lyon Offices

335 South Warren, South Lyon

\_\_\_\_\_  
Chair Signature

\_\_\_\_\_  
Secretary Signature

\_\_\_\_\_  
Approval Date