

Wednesday, November 28, 2012 – Postponed

Tuesday, December 11th, 2012

South Lyon City Offices

335 S. Warren, South Lyon at 8:30 am

MINUTES

8:30 AM

Call to Order

Patty called the meeting to order at 8:41 am

Roll Call of the Board

Mark St. Charles, Green Oak Charter Township

David Murphy, City of South Lyon

Patty Carcone, Charter Township of Lyon

Also Present

Amy L. Allen, SLARA Director

Approval of the Agenda

Motion to approve by Mr. St. Charles, 2nd by Mr. Murphy, motion passes

Approval of October 24th, 2012 Meeting Minutes

Motion to approve by Mr. Murphy, 2nd by Mr. St. Charles, motion passes

Approval of Bills – 10/17/12 thru 12/5/12

Motion to approve by Mr. Murphy, 2nd by Mr. St. Charles, motion passes

Correspondence

NONE

“Call to the Public”

No comments from the public

I) Old Business

None

II) New Business

1. SLARA – new member fees

Motion to offer to Salem an opportunity to join SLARA for an initial buy in of \$50,000 to be split up equally for the first five years of membership, plus annual payment of participation fee determined by the board based off their percentage of community participation based on a three year average.

Motion by Mr. St. Charles, 2nd by Mr. Murphy, motion passes.

2. MRPA Conference

Motion to register the SLARA Director for the 2013 Annual MRPA Conference and the Sports Supervisor for a full conference registration

package. Enrichment Supervisor will register for a 1 day conference pass. SLARA will also reserve 2 hotel rooms. Motion by Mr. Murphy, 2nd by Mr. St. Charles, motion passes.

3. SLARA Office Updates

- a.** *Mileage for Aquatics Supervisor. When staff is working at the pools to instruct a class or lifeguard, mileage will not be reimbursed as that is their job site for the day. If dropping in to monitor programs, meet with staff, etc...mileage will be submitted.*
- b.** *Mrs. Allen approached the board about getting a SLARA credit card for companies that are no longer accepting PO's such as Red Cross. The board approved a credit card with a limit of no more than \$3,000. The board asked Mrs. Allen to contact Comerica to inquire about a card, should list Director's name along with SLARA and monthly statements will be submitted to the board for review. No staff other than the Director should be utilizing the card. They would also like Mrs. Allen to submit a credit card policy that can be added to our Employee Handbook for the future.*
- c.** *Mrs. Allen pointed out to the board that our Articles of Incorporation currently state that the board should be governed by an odd number of Trustees. If we are hoping to add Salem to SLARA, we will need to address this issue and resolve. The board will be discussing potential options moving forward.*

Adjournment at 9:03 am

Next Meeting: Wednesday, January 23 @ 2:00pm
South Lyon City Offices
335 S. Warren, South Lyon

Chair Signature

Secretary Signature

Approval Date