

Wednesday, October 26th, 2011
Green Oak Township Office
10001 Silver Lake Road, Brighton, MI
2:00 pm

MINUTES

2:00 PM

Call to Order

Patty called the meeting to order at 2:02 pm

Roll Call of the Board

Patty Carcone, Charter Township of Lyon

David Murphy, City of South Lyon

Mark St. Charles, Green Oak Charter Township

Also Present

Amy L. Allen, SLARA Director

John Pfeffer, Pfeffer, Hanniford & Palka CPA's

Approval of the Agenda

Motion to approve by Mr. St Charles, 2nd by Mr. Murphy, motion passes

Approval of September 28th, 2011 Meeting Minutes

Motion to approve by Mr. Murphy, 2nd by Mr. St. Charles, motion passes

Approval of Bills - 9/22/11 thru 10/11/11

Motion to approve by Mr. Murphy, 2nd by Mr. St. Charles, motion passes

Correspondence

NONE

“Call to the Public”

No comments from the public

I) **Old Business**

1. Website Update

Mrs. Allen said the new website will go live Nov. 1st. The link will be www.slrec.net. Shared a sneak peek link with the board.

2. Retirement Plan Update

Patty will have Brent contact Mrs. Allen to discuss options. Motion to table the item until the December board meeting. Motion by Mr. Murphy, 2nd by Mr. St. Charles, motion passes.

3. 2011-2012 Budget Amendments

Mrs. Allen presented the 2011-2012 Budget Amendments to the board for approval. The following amendments were proposed:

- 101.000.425 Revenue - Community Promotions income for events like Pumpkinfest, Kitefest, etc...
Added: \$0.00 for this year, will expect income next year
- 101.751.718 Expense – Unemployment
Added: \$8,131 based off of actual invoice
- 101.751.727.000 Expense – Other Activities Expense
Added: \$0.00 to offset income line item
- 101.751.731 Expense – Mileage
Added: \$3,000 based on July SLARA board vote
- 101.751.741 Expense – Recreation Supplies
Amended: from \$1,500 to \$500 due to lack of expense projected.
- 101.751.880 Expense – Community Promotions
Added: \$1,000 reallocated from Recreation Supplies Expense Account to cover items such as magnets, tents, etc...

Motion to approve the 2011-2012 Budget Amendments with the exception of Expense 101.751.727.000. Motion by Mr. St. Charles, 2nd by Mr. Murphy, motion passes

II) New Business

1. Audit – Pfeffer * Hanniford * Palka Report

Mr. Pfeffer presented the Annual Audit report for 2010-2011. A copy of this report will be posted on the new SLARA website for the public to be able to access. Motion by Mr. Murphy to accept the 2010-2011 SLARA Audit Report, 2nd by Mr. St. Charles, motion passes.

2. SLARA Office Updates

- *Received a product donation from Walmart of childrens toys! Will be used at many SLARA special events this coming year.*
- *New Ghost Hunting & Cemetery Tours brought in over 99 registrations this fall! The program went very well, but in the future Mrs. Allen was asked to let the City Clerk know in advance about this program.*
- *SLARA staff evaluations will be held on Nov. 9th & 10th.*
- *SLARA ordered magnets for new website advertising that are now in! Also, a 10x10 tent was ordered for special events and marketing!*
- *Mrs. Allen asked if we will be keeping the next board meeting date of Nov. 23rd. It was decided that the November SLARA board meeting will be cancelled.*

3. Senior Center

Mr. St. Charles asked Mrs. Allen to be sure to work with Jamie at the Senior Center on promotions for events. We should be helping each other out and it will benefit both organizations!

4. **Community Center**

Mr. Murphy would like more information collected about Recreation Center budgets from smaller facilities. For example: Lapeer and Gladwin. Mrs. Allen will continue to work on this. Also discussed was the possibility of putting together a survey for the public asking their opinions on what they would like to see for a Community Center. Mrs. Allen will start to compile some example surveys.

Adjournment at 2:59 pm

Next Meeting November 23, 2011 @ 2:00pm *IS CANCELLED!*

Will be meeting on Dec. 28th, 2011 at Lyon Township Offices @ 2:00 pm

Chair Signature

Secretary Signature

Approval Date