

Wednesday, May 22, 2019 @ 2:00pm
Location: SLARA Office
23333 Griswold, Suite 100
South Lyon, MI

MINUTES

2:00 PM

Call to Order

Mr. St. Charles called the meeting to order at 2:04 pm

Roll Call of the Board

Mark St. Charles, Green Oak Township

Paul Zelenak, City of South Lyon

ABSENT - Patricia Carcone, Lyon Township

Also Present

Amy L. Allen, CPRP, SLARA Director

Matt Stanley, CYSA, SLARA Sports Manager

Approval of the Agenda

Motion to approve the agenda by Mr. Zelenak

Mr. St. Charles seconds the motion, motion passes

Approval of April 24, 2019 Meeting Minutes

Motion to approve the April 24, 2019 Meeting Minutes by Mr. Zelenak

Mr. St. Charles seconds the motion, motion passes

Approval of Bills 4/16/19 – 5/3/19

Motion to approve the bills by Mr. Zelenak

Mr. St. Charles seconds the motion, motion passes

Financial Report

a. General Fund Accounts

a. Flagstar Primary Checking Account, 0.7% Interest Rate

i. Balance \$244,687.50

b. The State Bank, 90 Day CD, 2.55% Interest Rate

i. Maturity Date, 6/17/19

ii. Balance \$259,412.58

b. Capital Improvement Fund Accounts

a. Flagstar Capital Improvements Fund, 1.39% Interest Rate

i. Balance - \$214,544.78

b. The State Bank, 180 Day CD, 2.55% Interest Rate

i. Maturity Date 5/28/19

ii. Balance \$400,000.00

Correspondence

None

“Call to the Public”

None

I) Old Business**1. SLARA Office Updates****a. SLARA Staff Meeting Minutes**

Mrs. Allen shared with the board that the staff had discussed Day Camp registration at the last staff meeting. This was the first-time registration was done online and things went smoothly. There were a few hiccups and the staff discussed ways to streamline the process for next season. Mrs. Allen also met with the MatCats to discuss the room swapping of the MPR and gym space and also talked about how to ensure both groups are able to use the commons area when both have programs running. The two groups will be sharing seasonal calendars so we can address any of these overlapping dates ahead of time. The staff also discussed the need to revamp the SLARA brochure and talked about specific updates needed. The goal is to roll out the new design for the Spring/Summer 2020 brochure.

b. Long Term Planning Session – Update

Mrs. Allen provided the board with notes from the staff brainstorming session about customer service.

c. Action Sports – Update

Mrs. Allen was hoping to ask Ms. Carcone about the status of Action Sports to ensure summer programs could take place in the facility. Ms. Carcone was not at the meeting. The board advised Mrs. Allen to follow up with Ms. Carcone to find out if the Special Usage Permit was approved at the last Lyon Township Planning Meeting.

II) New Business**1. Sports Programming Update – Matt Stanley, SLARA Sports Manager**

Mr. Stanley gave an update on SLARA sports programs.

2. Consider Resolution 18-013, to approve the re-investment of funds from The State Bank 180 Day CD that matures on 5/28/2019 into a 180 Day CD at The State Bank or another financial institution.

Mr. St. Charles requested that Mrs. Allen renumber resolutions to fall in line with the calendar year and also add the amount of the CD funds to be renewed.

Consider Resolution 19-001, to approve the re-investment of funds from The State Bank 180 Day CD in the amount of \$400,000 that matures on 5/28/19 into a 180 Day CD at The State Bank or another financial institution.

Motion by Mr. Zelenak, second by Mr. St. Charles

Resolution 19-001, to approve the re-investment of funds from The State Bank 180 Day CD in the amount of \$400,000 that matures on 5/28/19 into a 180 Day CD at The State Bank or another financial institution.

Roll Call Vote: Ayes: Mr. St. Charles, Mr. Zelenak

Nays: None
Absent: Ms. Carcone

3. **Consider Resolution 18-014, to approve the re-investment of funds from The State Bank 90 Day CD that matures on 6/17/2019 into a 90 Day CD at The State Bank or another financial institution.**

Mr. St. Charles requested that Mrs. Allen renumber resolutions to fall in line with the calendar year and also add the amount of the CD funds to be renewed.

Consider Resolution 19-002, to approve the re-investment of funds from The State Bank 90 Day CD in the amount of \$259,412.58 that matures on 6/17/19 into a 90 Day CD at The State Bank or another financial institution.

Motion by Mr. Zelenak, second by Mr. St. Charles

Resolution 19-002, to approve the re-investment of funds from The State Bank 90 Day CD in the amount of \$259,412.58 that matures on 6/17/19 into a 90 Day CD at The State Bank or another financial institution.

Roll Call Vote: Ayes: Mr. St. Charles, Mr. Zelenak
Nays: None
Absent: Ms. Carcone

4. **SLARA 2019-2020 FY Draft Budget Presentation**

Mrs. Allen presented the board with a draft 2019-2020 budget. The board gave input and requested that Mrs. Allen re-submit the draft budget at least 2 weeks prior to the next board meeting with the discussed updates.

5. **SLARA 2019-2020 Board Meeting Schedule Approval**

Motion to approve the SLARA 2019-2020 Board Meeting Schedule by Mr. Zelenak

Mr. St. Charles seconds the motion, motion passes

6. **Board Member Comments**

None

Adjournment at 3:12 pm

Next Meeting: Wednesday, June 26, 2019 @ 2:00pm

Location: SLARA Office
 23333 Griswold, Suite 100
 South Lyon, MI

 Chair Signature

 Secretary Signature

 Approval Date