

Wednesday, June 26, 2019 @ 2:00pm

Location: SLARA Office
23333 Griswold, Suite 100
South Lyon, MI

MINUTES

2:00 PM

Call to Order

Mr. St. Charles called the meeting to order at 2:04 pm

Roll Call of the Board

Mark St. Charles, Green Oak Township

Paul Zelenak, City of South Lyon

Patricia Carcone, Lyon Township

Also Present

Amy L. Allen, CPRP, SLARA Director

Katy Fitzpatrick, SLARA Aquatics Manager

Approval of the Agenda

Motion to approve the agenda by Mrs. Carcone

Mr. Zelenak seconds the motion, motion passes

Approval of May 22, 2019 Meeting Minutes

Motion to approve the May 22, 2019 Meeting Minutes by Mr. Zelenak

Mr. St. Charles seconds the motion, motion passes

Approval of Bills 5/4/19 – 5/31/19

Motion to approve the bills by Mr. Zelenak

Mr. St. Charles seconds the motion, motion passes

Financial Report

- a. General Fund Accounts
 - a. *Flagstar Primary Checking Account, 0.7% Interest Rate*
 - i. *Balance \$244,518.32*
 - b. *The State Bank, 90 Day CD, 2.55% Interest Rate*
 - i. *Maturity Date, 9/16/19*
 - ii. *Balance \$261,061.80*
- b. Capital Improvement Fund Accounts
 - a. *Flagstar Capital Improvements Fund, 1.39% Interest Rate*
 - i. *Balance - \$214,798.06*
 - b. *The State Bank, 180 Day CD, 2.65% Interest Rate*
 - i. *Maturity Date 11/25/19*
 - ii. *Balance \$405,116.25*

Correspondence

Mrs. Allen shared with the board a communication in regards to Island Lake Kids Kamp.

“Call to the Public”

None

I) Old Business**1. SLARA Office Updates****a. SLARA Staff Meeting Minutes**

At the last staff meeting everyone gave input on a new registration form that the office will be utilizing. Staff discussed some upcoming events such as the Pup Paw-rade, Pumpkinfest and the Winter Dances. All staff will be helping out with special events as we are not going to try to replace that position until July 2020.

b. Long Term Planning Session – Update

Mrs. Allen shared some of the ideas that the staff brainstormed for Customer Appreciation moving forward. This summer SLARA will be hosting a cookout at the last softball games of the season. SLARA is also looking for some swag ideas for class participants that meet offsite. SLARA is looking to partner with an area business to offer coupons on the swim level certificates to encourage people to pick up the certificates.

c. Action Sports – Update

Day Camp utilized Action Sports as an alternate field trip location when there was bad weather and the kids loved the space. Things have been going very well there with the summer leagues.

II) New Business**1. SLARA Staffing Update**

Mrs. Allen asked Mrs. Fitzpatrick to attend the meeting to give an update on the Aquatics programs. Lots of programs are running currently. SLARA is working with an individual to offer private swim lessons aimed at competitive swimmers. There is a high school swim camp taking place. We are looking to add some Family Float Nights in the late summer and Fall. Mrs. Fitzpatrick had offered a free swim night to current aquatics participants and it was well attended. SLARA will be running a Pumpkin Dunkin event at the pool this Halloween. As most departments across the state, we struggle to find aquatics staff. SLARA is having to increase pay rates to be competitive with other businesses in the area.

Mrs. Allen shared with the board that Mrs. Bunin is no longer working for SLARA. Mr. Stanley and Mrs. Allen have interviewed candidates for the Assistant Sports Manager part time position and found a very exciting prospect. If the position is approved, the person will be starting the second week of July.

2. 2019-2020 FY SLARA Budget Public Hearing

Motion by Mr. St. Charles to open the 2019 – 2020 SLARA Budget Public Hearing at 2:43 pm.

Mr. Zelenak seconds the motion, motion passes. Public hearing is open.

No public was in attendance. Ms. Carcone, Mr. Zelenak and Mr. St. Charles all commented that they had reviewed the budgets and did not have any questions. All adjustment to the budget requested at the May meeting were accounted for.

Motion by Mr. St. Charles to close the 2019 – 2020 SLARA Budget Public Hearing at 2:45 pm.

Mrs. Carcone seconds the motion, motion passes. Public hearing is closed.

3. Resolution #19-003, Resolution to accept and approve 2019-2020 FY SLARA Budget and the 2019-2020 FY SLARA Special Funds Budget

Mrs. Allen presented the board with a copy of the 2019-2020 FY SLARA Budget and Special Funds Budget for review.

Consider Resolution 19-003, to accept and approve the 2019-2020 SLARA Fiscal Year Budget by Activity with the total revenues to equal \$904,855.69 and total expenditures to equal \$904,855.69. The 2019-2020 SLARA Fiscal Year Special Funds Budget with total revenues to equal \$19,400 and total expenditures to equal \$130,989.45.

Motion by Mr. Zelenak, second by Mr. St. Charles

Resolution 19-003, to accept and approve the 2019-2020 SLARA Fiscal Year Budget by Activity with the total revenues to equal \$904,855.69 and total expenditures to equal \$904,855.69. The 2019-2020 SLARA Fiscal Year Special Funds Budget with total revenues to equal \$19,400 and total expenditures to equal \$130,989.45.

Roll Call Vote:	Ayes:	Mr. St. Charles, Mr. Zelenak, Ms. Carcone
	Nays:	None
	Absent:	None

4. Election of the 2019-2020 SLARA Board of Directors

a. Current Board Positions

- i. Secretary – Patricia Carcone**
- ii. Treasurer – Paul Zelenak**
- iii. Chairperson – Mark St. Charles**

Motion to elect SLARA Board Member positions as follows; Mrs. Carcone as Secretary, Mr. St. Charles as Chairperson and Mr. Zelenak as Treasurer for the 2019-2020 SLARA FY by Mrs. Carcone

Ms. Zelenak seconds the motion, motion passes

5. Board Member Comments

Mrs. Carcone participated in the Chamber Golf Outing and it went well. Kitefest is over and there was a great turnout. August 17th there will be bands performing for a Musicfest at Atchinson Park.

Mr. Zelenak mentioned that South Lyon will have their weekly Cruise Night tonight.

Mr. St. Charles said the township has signed the contract with an architect firm to design the new fire station which will be located right by the new police station. Green Oak Day will

take place on Sept. 14th. The planning commission has been extremely busy and the township has hired summer staff to help out with overflow work to be completed.

Adjournment at 3:10 pm

Next Meeting: Wednesday, July 24, 2019 @ 2:00pm

Location: SLARA Office

23333 Griswold, Suite 100 ~ South Lyon MI

Chair Signature

Secretary Signature

Approval Date