

Wednesday, February 26, 2020 @ 2:00pm

Location: SLARA Office  
23333 Griswold, Suite 100  
South Lyon, MI

## MINUTES

2:00 PM

### Call to Order

*Mr. St. Charles called the meeting to order at 2:00 pm*

### Roll Call of the Board

*Mark St. Charles, Green Oak Township*

*Paul Zelenak, City of South Lyon*

*Patricia Carcone, Lyon Township*

### Also Present

*Amy L. Allen, CPRP, SLARA Director*

*Matt Stanley, SLARA Sports Manager*

### Approval of the Agenda

*Motion to approve the agenda by Ms. Carcone*

*Mr. Zelenak seconds the motion, motion passes*

### Approval of January 22, 2020 Meeting Minutes

*Motion to approve the January 22, 2020 Meeting Minutes by Mr. Zelenak*

*Ms. Carcone seconds the motion, motion passes*

### Approval of Bills 1/10/20 – 2/7/2020

*Motion to approve the bills by Ms. Carcone*

*Mr. Zelenak seconds the motion, motion passes*

### Financial Report: AS OF JANUARY 31, 2020

- a. General Fund Cash TOTAL - **\$268,771.36**
  - a. Flagstar Primary Checking Account, 0.7% Interest Rate  
\$269,771.36
- b. Capital Improvements Fund Cash TOTAL - **\$785,669.33**
  - a. The State Bank, 182 Day CD, 1.95% Interest Rate, Maturity Date 6/15/2020  
\$211,102.29
  - b. Flagstar Savings Account, 1.39% Interest Rate  
\$216,755.12
  - c. The State Bank, 360 Day CD, 1.90% Interest Rate, Maturity Date 12/10/2020  
\$357,841.92

### Correspondence

*None*

**“Call to the Public”**

*None*

**I) Old Business****1. SLARA Office Updates****a. SLARA Staff Meeting Minutes**

*See attached*

**b. Special Events**

**i. Mom/Son 80’s Party – Friday, March 20, 6:30 – 8:30 pm**

**ii. Egg Hunt in the Pool – Saturday, March 28, 1 pm**

**c. SLARA Investment Policy**

*Tabled for the next meeting*

**II) New Business****1. MParks Conference Evaluation – Matt Stanley**

*See attached evaluation form*

**2. Audit Contract 2021-2023 Pfeffer, Hanniford & Palka Approval**

***Motion to approve the proposed contract for Audit Services for the 2021-2023 fiscal years as presented by Mr. Zelenak***

***Ms. Carcone seconds the motion, motion passes***

**3. SLARA Building Issues**

*Mrs. Allen went thru a list with the board of issues that have been accumulating of the office space and concerns of those issues being addressed by the building owners. Ms. Carcone is going to follow up with the Lyon Township Building Department and Fire Department to research some property codes. Based on the information found the board would like Mrs. Allen to follow up with the SLARA attorney to go over next steps.*

**4. MPR Rental Paperwork – Approval of updated version**

***Motion to approve the updated MPR Rental Paperwork as presented by Mr. Zelenak***

***Ms. Carcone seconds the motion, motion passes***

**5. Board Member Comments**

*Ms. Carcone informed everyone that Lyon Township may be looking to purchase another ladder truck for the fire department and the township is also discussing the possibility of an addition to the current township hall building. Once again Lyon Township was named the fastest growing township in the state. This coming holiday season Lyon Township will be planning some special holiday programs in the downtown area and over the summer they will be hosting some concerts in the park. Additional parking will be added to the township hall soon and an Amazon distribution center will be built in the township.*

*Mr. St. Charles shared that the date for next year’s Green Oak event has been set for September 12, 2020. The Taste of Green Oak event will move to an earlier start time and vendors will be placed in a different area from last year. There will also be no petting zoo at*

*this year's event. They will be looking to provide separate bounce houses based on ages for kids and making the event more of an open house so that staff can socialize more with residents. Green Oak Township is also moving forward with a capital improvement bond that would allow them to install a new roof on the township hall and create more parking. A new complex is being proposed at Maltby and Rickett to the planning commission that would be a complex of approximately 200-250 units. The township is also still cleaning up from all the flooding that has occurred over the last month.*

***Adjournment at 3:05 pm***

Next Meeting: Wednesday, March 25, 2020 @ 2:00pm

Location: SLARA Office  
23333 Griswold, Suite 100 ~ South Lyon MI

  
Chair Signature

\_\_\_\_\_  
Secretary Signature

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Approval Date