

Wednesday, March 24, 2021 @ 2:00pm
Zoom Video Conference

MINUTES

2:00 PM

Call to Order

Mr. Zelenak called the meeting to order at 2:00 pm

Roll Call of the Board

Paul Zelenak, participating from the City of South Lyon

Patricia Carcone, participating from Lyon Township

Absent

Mark St. Charles

Also Present

Amy L. Allen, CPRP, SLARA Director participating from the SLARA office

Approval of the Agenda

Motion to approve the agenda by Ms. Carcone, seconded by Mr. Zelenak

Roll Call Vote:	Ayes:	Mr. Zelenak, Ms. Carcone
	Nays:	None
	Absent:	Mr. St. Charles

Approval of February 24, 2021 Meeting Minutes

Motion to approve the February 24, 2021 Meeting Minutes by Ms. Carcone, seconded by Mr. Zelenak

Roll Call Vote:	Ayes:	Mr. Zelenak, Ms. Carcone
	Nays:	None
	Absent:	Mr. St. Charles

Approval of Bills 2/13/2021 – 3/12/2021

Motion to approve the bills by Ms. Carcone, seconded by Mr. Zelenak

Roll Call Vote:	Ayes:	Mr. Zelenak, Ms. Carcone
	Nays:	None
	Absent:	Mr. St. Charles

Financial Report: AS OF FEBRUARY 28, 2021

- a. General Fund Cash TOTAL - **\$182,597.94**
 - a. Flagstar Primary Checking Account, 0.7% Interest Rate
\$182,597.94
- b. Capital Improvements Fund Cash TOTAL - **\$582,357.92**
 - a. Flagstar Savings Account, 1.39% Interest Rate
\$217,810.14
 - b. The State Bank, 90 Day CD, .35% Interest Rate, Maturity Date 3/10/2021

\$364,547.78

Correspondence

None

Call to the Public

None

I) Old Business

1. SLARA Office Updates

a. Winter Programming/Special Events Update

i. Travelling Trainers

Mrs. Allen made the board aware of a situation that took place the last day of class and how it was handled by SLARA.

ii. Daddy/Daughter Dance

This event is not being held in person and has been changed to an “At Home Event” format. Registration dropped significantly. SLARA will be doing event photos however and partnering with a local restaurant to offer gift certificates for indoor dining or take out to couple enrolled along with some great gift bags full of treats. Couples will also have access to a virtual DJ link for the dance.

iii. Mom/Son Dance

A decision on this event will happen on April 12th. If it’s not able to be hosted live then it will be offered as an At Home Event similar to the Daddy/Daughter event.

b. Spring/Summer Update

The brochure has been finalized and will be posted online on March 29th.

Registration opens up on April 5th. Many of the outdoor programs are already full that were advertised in the winter brochure such as Kiddie Kickers, Soccer and T-ball.

2. Local Government Investment Pool Update

Mrs. Allen reached out to the SLARA auditors to get feedback as requested at the last board meeting. It was stressed by the auditors that they are not qualified to give advice in this matter however to keep in mind that with upcoming tax increases likely we will want to keep that in mind when making decisions. The auditors like how we are currently dealing with our fund balance.

Mr. Zelenak feels that we should be taking advantage of this opportunity to get better rates. As long as we qualify with the County he feels that we should move forward. Ms. Carcone agrees. The board requested that Mrs. Allen reach out to OCC to ensure that we qualify and that our current investment policies meet their requirements. The board asked Mrs. Allen to report back at the next meeting and to present the board with a recommended amount of the initial investment.

3. SLARA Investment Policies Review

This item will be addressed at the next meeting if needed.

II) New Business

1. Recreation Coordinator Job Posting/Salary Approval

Mrs. Allen presented the board with an updated job description as requested for the Recreation Coordinator position that she would like to advertise for. She also provided the board with salary histories for current and former SLARA employees as requested. Mrs. Allen would like to complete interviews by the end of April and get someone on board by mid to late May so they have time to meet with our current Sports Assistant. Mr. Zelenak requested that Mrs. Allen send the board copies of the interview questions SLARA plans to utilize for candidates and the job posting so they can share on their municipality websites.

Motion by Mr. Zelenak, second by Ms. Carcone

Motion to approve the SLARA job description for the Recreation Coordinator as presented with a starting salary of \$37,500.

Roll Call Vote:	Ayes:	Mr. Zelenak, Ms. Carcone
	Nays:	None
	Absent:	Mr. St. Charles,

2. Board Member Comments

Ms. Carcone shared that Lyon Township has been very busy. The township is currently hiring for two open positions in the building department. The building addition is also coming along and everyone is very excited about it.

Mr. Zelenak shared that currently he is working on the City budget. The budget will go to City Council at the April 8th meeting.

Adjournment at 2:41 pm

Next Meeting: Wednesday, April 28, 2021 @ 2:00 pm

Meeting will be held electronically via Zoom

Chair Signature

Secretary Signature

Approval Date

Procedures by which persons may contact members of a public body prior to the meeting:

Members of the public may contact members of the public body prior to the electronic meeting by e-mail.

E-mail addresses for the SLARA Board Members & Staff may be found on the SLARA website at www.slrec.net