

Wednesday, April 28, 2021 @ 2:00pm
Zoom Video Conference

MINUTES

2:00 PM

Call to Order

Mr. St. Charles called the meeting to order at 2:02 pm

Roll Call of the Board

Mark St. Charles, participating from Green Oak Township Hall

Paul Zelenak, participating from the City of South Lyon Hall

Patricia Carcone, participating from Lyon Township Hall

Absent

None

Also Present

Amy L. Allen, CPRP, SLARA Director participating from Westland, MI

Approval of the Agenda

Motion to approve the agenda by Mr. Zelenak, seconded by Ms. Carcone

Roll Call Vote:	Ayes:	Mr. Zelenak, Mr. St. Charles, Ms. Carcone
	Nays:	None
	Absent:	None

Approval of March 24, 2021 Meeting Minutes

Motion to approve the March 24, 2021 Meeting Minutes by Ms. Carcone, seconded by Mr. Zelenak

Roll Call Vote:	Ayes:	Mr. Zelenak, Mr. St. Charles, Ms. Carcone
	Nays:	None
	Absent:	None

Approval of Bills 3/13/2021 – 4/9/2021

Motion to approve the bills by Ms. Carcone, seconded by Mr. St. Charles

Roll Call Vote:	Ayes:	Mr. Zelenak, Mr. St. Charles, Ms. Carcone
	Nays:	None
	Absent:	None

Financial Report: AS OF MARCH 31, 2021

- a. General Fund Cash TOTAL - **\$168,334.80**
 - a. Flagstar Primary Checking Account, 0.7% Interest Rate
\$168,334.80
- b. Capital Improvements Fund Cash TOTAL - **\$582,773.76**
 - a. Flagstar Savings Account, 1.39% Interest Rate

\$582,773.76

Correspondence

None

Call to the Public

None

I) Old Business

1. SLARA Office Updates

a. Winter Programming/Special Events Update

i. Mom/Son Dance

This event was cancelled due to low enrollment but SLARA will look at offering it in the fall so that families don't miss out.

b. Spring/Summer Update

Programming is moving ahead with COVID-19 procedures and policies in place to guide the department.

2. SLARA Investment Policies Update

Mrs. Allen had submitted the current SLARA investment policies to Oakland County and was told that they include all the needed policies to allow SLARA to invest in the local government investment pool. At this time there is no need to update the SLARA policies. Mrs. Allen will be taking this item off of Old Business moving forward.

3. Recreation Coordinator Update

Mrs. Allen shared that a Recreation Coordinator has been hired. Mr. Justin Lambregtse will be going the SLARA team on Monday, May 3rd. He comes from the Auburn Hills Parks and Recreation Department and served as their Youth Coordinator. Mrs. Allen is very excited and feels he will bring a great energy to the office and has lots of great experience in teen programming along with sports leagues and program development.

II) New Business

1. Consider Resolution 21-002, agreeing to enter into a local government investment pool with the Oakland County Treasurer with an initial deposit of \$400,000 from the SLARA Capital Improvements Fund, specifically the Flagstar Savings Account.

Motion by Mr. Zelenak, second by Ms. Carcone

Resolution 21-002, agreeing to enter into a local government investment pool with the Oakland County Treasurer with an initial deposit of \$400,000 from the SLARA Capital Improvements Fund, specifically the Flagstar Savings Account.

Roll Call Vote:	Ayes:	Mr. St. Charles, Mr. Zelenak, Ms. Carcone
	Nays:	None
	Absent:	None

2. OCC Local Government Investment Pool Contract Approval

Motion by Mr. Zelenak, second by Mr. St. Charles

Motion to direct Mrs. Allen to sign the OCC Local Government Investment Pool Contract for submission.

Roll Call Vote:	Ayes:	Mr. St. Charles, Mr. Zelenak, Ms. Carcone
	Nays:	None
	Absent:	None

3. Staffing Return Plan

Mrs. Allen presented the board with a plan outlining the request to recall the Enrichment Manager back to work. The plan includes updating the job description to reflect the recent approved changes initiating a Recreation Coordinator position that will require a shift in job responsibilities. The updated description for the position will include additional responsibilities in both youth and adult sports leagues, special events and sports programming. The position will work flexible hours with some weekend and evening hours required. This will allow staff to be cross-trained in programming and allow for future transitions to run more smoothly. Mr. Zelenak felt this position needed to be recalled at full time capacity to ensure proper training and time to allow for planning for Fall programming. The rest of the board agreed. Mrs. Allen was directed to make the request to return to employment to Mrs. Hill at full time capacity. The return to work deadline shall be set at May 17th, 2021.

4. SLARA COVID-19 Protocol and Plans

Mrs. Allen shared with the board all the precautions and procedures that SLARA has put in place for both outdoor and indoor programming. The board felt that the list presented was inclusive and included all needed protocols moving forward.

5. Board Member Comments

Ms. Carcone shared that the Sheriff's Department is back in the building downstairs. Construction is still being done on the upstairs at the Township Hall. 2 new building department employees have started their employment. A proposal for Erwins Orchard was submitted to the Planning Commission at the last meeting and the conceptual design will go before the Township Board soon. The Township will be moving ahead with Kitefest which is scheduled to run June 5th and 6th.

Mr. Zelenak shared that the City has just finalized their events calendar and is moving forward with programming including the Farmers Market which is opening this coming weekend along with Ladies Night Out which is coming up in a few weeks. Work at Volunteer Park is starting soon with clearing happening in the fields south of the entry drive. Eventually this will be turned into multi-use fields that can be utilized for practices. The plan is to do a little work each year and create a temporary parking lot. There is a plan that will go before the City Council soon for a handicap accessible swing to be placed in McHattie Park. A building on McMun Street will be knocked down soon and the space will be home to a bike repair station and seating for people utilizing the trail. The City has also entered into an interlocal agreement with Lyon Township to start working on crosswalks in the community. This will hopefully open up more funding opportunities.

Mr. St. Charles said that the Township Hall is currently undergoing construction in the parking lot to add additional parking, from 48 to 78 spaces. The building entry will also be modified along with some of the parking spots to allow for more handicap accessibility. The Township Hall is also getting a new metal roof. A new 38 home PUD has been approved for the Dixboro/12 mile intersection. Legacy Park residential is moving along with a proposed

586 unit residential development. There is also a plan for a 200 plus home development that would be placed near Maltby and Rickett Road. The Township will be hiring a new building department clerk soon and a new accountant.

Adjournment at 2:54 pm

Next Meeting: Wednesday, May 26, 2021 @ 2:00 pm

Meeting will be held electronically via Zoom

Chair Signature

Secretary Signature

Approval Date

Procedures by which persons may contact members of a public body prior to the meeting:

Members of the public may contact members of the public body prior to the electronic meeting by e-mail.

E-mail addresses for the SLARA Board Members & Staff may be found on the SLARA website at www.slrec.net