

Wednesday, May 26, 2021 @ 2:00pm
Zoom Video Conference

MINUTES

2:00 PM

Call to Order

Mr. St. Charles called the meeting to order at 2:01 pm

Roll Call of the Board

*Mark St. Charles, participating from home in Green Oak
Paul Zelenak, participating from the City of South Lyon Hall
Patricia Carcone, participating from Lyon Township Hall*

Absent

None

Also Present

Amy L. Allen, CPRP, SLARA Director participating from the SLARA Office

Approval of the Agenda

Motion to approve the agenda by Mr. Zelenak, seconded by Ms. Carcone

Roll Call Vote:	Ayes:	Mr. Zelenak, Mr. St. Charles, Ms. Carcone
	Nays:	None
	Absent:	None

Approval of April 28, 2021 Meeting Minutes

Motion to approve the April 28, 2021 Meeting Minutes by Ms. Carcone, seconded by Mr. Zelenak

Roll Call Vote:	Ayes:	Mr. Zelenak, Mr. St. Charles, Ms. Carcone
	Nays:	None
	Absent:	None

Approval of Bills 4/10/2021 – 5/14/2021

Motion to approve the bills by Mr. Zelenak, seconded by Ms. Carcone

Roll Call Vote:	Ayes:	Mr. Zelenak, Mr. St. Charles, Ms. Carcone
	Nays:	None
	Absent:	None

Financial Report: AS OF APRIL 30, 2021

- a. General Fund Cash TOTAL - **\$179,669.46**
 - a. Flagstar Primary Checking Account, 0.7% Interest Rate
\$179,669.46
- b. Capital Improvements Fund Cash TOTAL - **\$582,893.51**
 - a. Flagstar Savings Account, 1.39% Interest Rate

\$582,893.51

Correspondence

None

Call to the Public

None

I) Old Business

1. SLARA Office Updates

a. Spring/Summer Programming Update

Mrs. Allen let the board know that Youth Soccer is wrapping up currently. Summer basketball looks like it will run. Camp registration is open and people are signing up. Spots will be limited from 42 down to 30 campers per week this summer. Training is almost complete for the Recreation Coordinators in the office and it has been going very well. SLARA will also have an intern from Central Michigan University starting at the office on June 7th and working thru December 31st.

2. OCC Local Government Investment Pool Update

The initial transfer deposit has been made. Mrs. Allen is just waiting to hear back from the Oakland County Treasurers Office on how communication and balance information is disseminated so she can keep the board up to date with balance information.

II) New Business

1. Consider Resolution 21.003, Resolution to accept and approve Budget Amendments to the 2020-2021 FY SLARA Budget and Special Funds Budget as presented

Motion by Ms. Carcone, second by Mr. Zelenak to table this item until the June board meeting

Roll Call Vote:	Ayes:	Mr. St. Charles, Mr. Zelenak, Ms. Carcone
	Nays:	None
	Absent:	None

2. SLARA 2021-2022 FY Budget Discussion

Ms. Carcone asked what was being budgeted for staff salaries. Mrs. Allen shared that she budgeted in a 3% increase as a filler until something was decided. Ms. Carcone suggested that Mrs. Allen ask around to see what other communities are doing for their staff.

Mr. Zelenak asked what schedule was used for the budget for returning staff members and expressed his concern that those staff will be needed fairly soon as he expects Fall programming will be in full effect with most COVID restrictions lifted. Mr. St. Charles and Ms. Carcone agreed. Mrs. Allen said she will update the budget to reflect both the Aquatics Coordinator and the Marketing/Social Media Coordinator coming back effective August 1.

Mr. St. Charles also suggested that revenue and expenses all be updated to project full programming beginning in the Fall instead of the projected partial season Mrs. Allen had initially input. Changes will be made to the final draft budget for the next meeting. Mrs.

Allen will send out the updated budget within 2 weeks to there is plenty of time for review prior to the next meeting.

Mrs. St. Charles also noted that he will not be able to attend the next scheduled board meeting. Ms. Carcone said that she also had a conflict. A discussion was had about choosing an alternate date. The board requested the next meeting date be changed to Monday, June 28th. Mrs. Allen was asked to put together a notice to send out to the communities to post right away.

3. SLARA 2021-2022 Board Meeting Schedule Approval

Motion by Mr. St. Charles, second by Mr. Zelenak

Motion to approve the 2021-2022 Board Meeting schedule as presented

Roll Call Vote:	Ayes:	Mr. St. Charles, Mr. Zelenak, Ms. Carcone
	Nays:	None
	Absent:	None

4. Board Member Comments

Ms. Carcone shared that a few of the Township staff members are retiring soon. The Township will be losing the DDA Director as she is moving. Yesterday there was a ribbon cutting ceremony for the downstairs addition for the Sheriffs Department. The parking lot paving will be starting soon at the township hall. Work is still progressing on the new addition to the building.

Mr. Zelenak shared that the City 2021-2022 budget was adopted this past week plus a new zoning ordinance that has been in the works for 3 years. The City is also researching how a new road improvements program would be funded moving forward as there is a lot of work that needs to be done on city roads.

Mr. St. Charles shared that the township accountant has retired along with the head of the Building Department. They are currently looking at applications to fill the positions. An assessor has also retired and another assessor is currently filling in for that position. A new Woodlands Ordinance is coming before the board soon and has been in the works for at least 2 years. The PRAC (a 230 unit complex at Maltby and Rickett) plan is coming to the Township Board for approval soon. Paving is now complete at the Township Hall and soon the new metal roof will be installed.

Adjournment at 2:51 pm

Next Meeting: Wednesday, June 22, 2021 @ 2:00 pm

Meeting will be held electronically via Zoom

Chair Signature

Secretary Signature

Approval Date

Procedures by which persons may contact members of a public body prior to the meeting:

Members of the public may contact members of the public body prior to the electronic meeting by e-mail.

E-mail addresses for the SLARA Board Members & Staff may be found on the SLARA website at www.slrec.net