

Wednesday, November 24, 2021 @ 2:00 pm
Zoom Meeting

MINUTES

2:00 PM

Call to Order

Mr. St. Charles called the meeting to order at 2:02 pm

Roll Call of the Board

Mark St. Charles, participating from Green Oak Township

Paul Zelenak, participating from the City of South Lyon

Patricia Carcone, participating from Lyon Township

Absent

None

Also Present

Amy L. Allen, CPRP, SLARA Director, participating from Lyon Township

Approval of the Agenda

Mrs. Allen requested to remove New Business Items 1, SLA Expected Loss of Revenue.

Motion to approve the agenda as amended by Mr. Zelenak, seconded by Ms. Carcone, motion approved

Approval of October 27, 2021 Meeting Minutes

Motion to approve the October 27, 2021 Meeting Minutes by Mr. Zelenak, seconded by Ms. Carcone, motion approved

Approval of Bills 10/16/2021 – 11/12/2021

Motion to approve the bills by Mr. Zelenak, seconded by Ms. Carcone, motion approved

Financial Report: AS OF OCTOBER 31, 2021

- a. General Fund Cash TOTAL - **\$143,805.33**
 - a. Flagstar Primary Checking Account, 0.7% Interest Rate
\$143,805.33 (*\$97.06 Interest YTD)
- b. Capital Improvements Fund Cash TOTAL - **\$584,151.84**
 - a. Flagstar Savings Account, 1.39% Interest Rate
\$183,159.79 (*\$154.23 Interest YTD)
 - b. Oakland County Local Government Investment Pool
\$400,992.05 (*\$718.35 Interest YTD)

Correspondence

None

Call to the Public

None

I) Old Business

1. SLARA Office Updates

a. Directors Memo

Please see memo.

Mrs. Allen shared her Letter of Resignation with the board. The board requested that Mrs. Allen set up a Board Special Meeting for Thursday, December 9th at 2:00 pm via Zoom so that a status update can be given on staffing and programming.

Mr. Charles and Ms. Carcone wished Mrs. Allen good luck in her employment search and thanked her for her service to SLARA over the past years. Mrs. Allen stated she appreciated all the support that the board has shown her over the years and wishes nothing but the best for SLARA as it moves forward under new direction. Mrs. Allen has enjoyed her time at SLARA but feels that it's time for her to leave the recreation field and investigate new employment opportunities.

b. Recreation Coordinator (Enrichment Focus) discussion

The board requested that Mrs. Allen communicate final decisions on the position salary and benefits.

2. Aquatics Supervisor Update

Mrs. Allen will be presenting the board with a job description for an Aquatics Coordinator full time position. The South Lyon Schools have made SLARA aware that the pool construction will now be postponed an additional year. This means that a full-time staff member will be needed in the new year.

II) New Business

~~1. SLA Expected Loss of Revenue~~

Items was removed form agenda.

Mrs. Carcone left the meeting.

1. South Lyon DDA Farmers Market Contract

Mr. Zelenak requested that Mrs. Allen send an email to Mr. Mack letting him know about her resignation and ask him how he would like to proceed with the Farmers Market contract.

2. Board member comments

Mr. Zelenak reiterated that he would like Mrs. Allen to immediately send the board a copy of her Letter of Resignation, the job descriptions for the Director, Aquatics and Enrichment Coordinators and would like a status report stating the current staffing at SLARA along with a listing of responsibilities for each person and a listing of upcoming programs and who will be responsible for what.

Mr. St. Charles stated that the Township is dealing with some COVID and Flu cases and is going back to a mask mandate for employees and visitors. He also wished everyone a happy holiday.

Mrs. Carcone communicated with Mrs. Allen via text that the Township had lost power so she was cut off from the Zoom meeting. She wanted to pass along to everyone to have a happy holiday.

Adjournment at 2:45 pm

Next Meeting: Thursday, December 9, 2021 @ 2:00 pm

Meeting will be held via Zoom

Procedures by which persons may contact members of a public body prior to the meeting:

Members of the public may contact members of the public body prior to the electronic meeting by e-mail.

E-mail addresses for the SLARA Board Members & Staff may be found on the SLARA website at www.slrec.net

Chair Signature

Secretary Signature

Approval Date